



600 W. Winchester Road  
Libertyville, IL 60048  
Telephone 847 377 7400

**APPLICATION TO PERFORM WORK WITHIN A COUNTY HIGHWAY RIGHT-OF-WAY**

*(Please print or type)*

APPLICANT (Name and address): \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

In accordance with the Lake County, IL Code of Ordinances, as amended, the above Applicant hereby makes application to the County Engineer of Lake County for permission to perform certain work herein described within the County Highway Right-of-Way. This proposed work is described as follows:

- 1. **Name of County Highway:** \_\_\_\_\_
- 2. **Property Identification Number (PIN) or Tax Parcel ID Number:** \_\_\_\_\_
- 3. **Location of Proposed Access**  
Property Address: \_\_\_\_\_  
Side of County Highway:  North  East  South  West
- 4. **Type of Proposed Work** (check all that apply):  
 Storm sewer/culvert or sewer crossing     Single service tap-on     Street lighting  
 Sanitary sewer line     Sidewalk     Open Cut  
 Water main / water line     Bike Path     Other \_\_\_\_\_
- 5. **Reason for Proposed Work** (describe why work is needed such as improve drainage, village requirement, etc.):  
\_\_\_\_\_  
\_\_\_\_\_
- 6. **Construction or Installation of Proposed Work shall be by:**  Applicant  
 Contractor (name, address, telephone): \_\_\_\_\_  
 Other (name, address, telephone): \_\_\_\_\_
- 7. **Name, address and telephone number of Agent for Applicant** (if applicable): \_\_\_\_\_
- 8. **Operational and Maintenance responsibilities for completed Proposed Work:** \_\_\_\_\_
- 9. **Comments** (if needed): \_\_\_\_\_
- 9. **Enclosed Application Fee** (based on # of boxes checked above, non-refundable): \_\_\_\_\_

**NOTE: This Application is subject to the General Conditions as printed on the reverse side of this form.  
The Application is only valid when an original signature is provided on page 2.**

**GENERAL CONDITIONS FOR APPLICATION TO PERFORM WORK WITHIN A COUNTY HIGHWAY RIGHT-OF-WAY**

1. In submitting this Application, the Applicant agrees to comply with the various policies, conditions and requirements of the Lake County Division of Transportation, whether written or verbal, and to the Lake County, IL Code of Ordinances, as amended, to make such changes and revisions to the Proposed Work as may be necessary to comply or more closely conform to those various policies, conditions and requirements of the Lake County Division of Transportation, whether written or verbal, and to the Lake County, IL Code of Ordinances, as amended.
2. The Applicant shall supply, at his expense, such information or submittals as the Lake County Division of Transportation may require to complete the review of the Proposed Work.
3. Lack of an immediate response to this application form or any information submitted for review and/or comment shall not be construed as approval or acceptance of the application or submittal.
4. The review of the Proposed Work by the Lake County Division of Transportation shall be based on the primary use of the County Highway right-of-way is to provide for the safe and efficient movement of vehicular traffic. All other uses of the right-of-way that do not support or provide for this primary use shall be subordinate.
5. The Lake County Division of Transportation is not responsible for providing room within the County Highway right-of-way for the Proposed Work and lack of sufficient room can be cause for not permitting the Proposed Work to be located within the County Highway right-of-way.
6. The Proposed Work may not be permitted if it will create a hazard to the Public or interfere with the ability of the Lake County Division of Transportation to operate and maintain the County Highway right-of-way.
7. This Application does not relieve the Applicant from obtaining permission and authority from the Federal, State, County or Local Government or any political subdivision or administrative agency which may administer any statutes, regulations, ordinances or administrative orders that pertain to the Proposed Work.
8. The Applicant is cautioned that the County Highway rights-of-way have been obtained for Public Road Purposes and any other use of the right-of-way is subject to approval or permission from the legal property owner. The Applicant shall be responsible for contacting the property owner and obtaining any required approval or permission.
9. The Lake County Division of Transportation, its employees and its agents, and the County of Lake, its employees and its agents shall not be held responsible for costs or delays to the Applicant due to the processing time required by the Lake County Division of Transportation to review information or submittals by the Applicant or his authorized agents.
10. The submittal of this Application by the Applicant does not obligate the County Engineer to issue a permit.
11. If the Proposed Work is permitted the Applicant and his successors and assigns shall be generally responsible for the following:
  - a. Obtaining any other permission or authority needed for the Proposed Work.
  - b. Having the Proposed Work completed, including any required restoration work.
  - c. Supplying any required bonding and/or insurance.
  - d. Not making any changes to the approved Proposed Work without prior permission.
  - e. Providing maintenance for the completed Proposed Work.
  - f. Making or having made any adjustments or changes to the completed Proposed Work due to maintenance or construction work of the Highway Authority.
  - g. Assuming liability for the Proposed Work during construction and after completion.
  - h. Removal of the completed Proposed Work if required in the future.
  - i. The costs involved by the above responsibilities and any other costs related to the Proposed Work.
  - j. Other items as specified in the Lake County, IL Code of Ordinances, as amended.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Printed name of above signature)

\_\_\_\_\_  
(Title)