Paraprofessional

Requirements:

Must be at least 19 years of age

One of the following options must be demonstrated:

- Completed 60 semester hours of college credit at a regionally accredited institution of higher education (evidence is an official sealed transcript -address listed above) or e-transcript to: Beth DiGiacinto bdigiacinto@lake.k12.il.us OR
- Associate degree (or higher) from a regionally accredited institution of higher education (evidence is an official transcript -address listed above) or e-transcripts to: Beth DiGiacinto at bdigiacinto@lake.k12.il.us); OR
- Passed the ETS ParaPro assessment with a score of 460 or higher (evidence is an official score report) and high school evidence (copy of HS diploma, HS transcripts or GED certificate); OR
- Passed the applicable ACT WorkKeys assessments
  ✓ (Applied Mathematics- 4
  ✓ Reading for Information- 4
  (evidence is an official score report) and high school evidence (copy of HS diploma, HS transcripts or GED certificate)

Testing Information:

ACT Work Keys Test: The College of Lake County is an authorized ACT center and will offer the ACT Work Keys test in Lake County located at Lakeshore Campus 111 N. Genesee Street, Waukegan, IL 60085. Pre-registration is required. Contact the Learning Resource at 847-543-2120 or 847-543-2121.

ETS ParaPro Assessment Test: administer at SEDOL located at 18160 Gages Lake Road, Gages Lake, IL, 60030. Please contact Jill Lueders at 847-986-2410 or jlueders@sedol.us for registration.
Application Process:
1. Go to https://www.isbe.net/Pages/Educator-Licensure-Information-System.aspx
2. Click on “ELIS/Educator Credentials”
3. Click on “Educator Access”
4. First time only – on the left side click “Sign Up Now” and create an account
5. Once you login to ELIS click on “Apply for a Paraprofessional License” and follow the prompts ($100 plus a service fee)

The application process can take 2-6 weeks. You’ll receive an email notification from the Illinois State Board of Education (ISBE) once your application is reviewed.

Register Your License:
Your license is not valid until you register it.
1. Login to your existing ELIS account: https://www.isbe.net/Pages/Educator-Licensure-Information-System.aspx
2. Click on “Registration” which is located in the “Action Center Box” located on the right side and follow the prompts ($60 plus a service fee)
www.isbe.net

Click on: System Quick Links
Click on: ELIS Educator Licensure Information System

Click on: Educator Access Login to your ELIS account
Sign up now

Enter the requested information then click continue